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CHAMBERS INSTITUTION TRUST WEDNESDAY, 16 MARCH, 2022

A MEETING of the CHAMBERS INSTITUTION TRUST will be held VIA MICROSOFT TEAMS on
WEDNESDAY, 16 MARCH 2022 at 4.00 pm

J. J. WILKINSON,
Clerk to the Council,

10 March 2022

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute (Pages 3 - 4) Minute of Meeting held on 16 February 2022 to be approved and signed by the Chairman. (Copy attached.)	2 mins
5.	Place Making Funding Update on decision by Executive Committee on 1 March 2022.	5 mins
6.	Consultation Process Update on arrangements for carrying out consultation process.	10 mins
7.	Any Other Items Previously Circulated	
8.	Any Other Items Which The Chairman Decides Are Urgent	
9.	Private Business Before proceeding with the private business, the following motion should be approved:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act."	
10.	Minute (Pages 5 - 6) Consider private section of Minute of Meeting held on 16 February 2022.	2 mins

	(Copy attached.)	
11.	Levelling-Up Funding (Pages 7 - 62) Consider draft feasibility report. (Copy attached.)	15 mins

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors R. Tatler (Co-Chair), S. Bell (Co-Chair), K. Chapman, H. Anderson, S. Haslam and E. Small

Please direct any enquiries to Louise McGeoch Tel: 01835 825005
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**SCOTTISH BORDERS COUNCIL
CHAMBERS INSTITUTION TRUST**

MINUTE of Meeting of the CHAMBERS
INSTITUTION TRUST held in Via Microsoft
Teams on Wednesday, 16 February 2022 at
4.00 pm

Present:- Councillors S. Bell (Chairman) H. Anderson, E. Small, R. Tatler
Apologies:- Councillor S. Haslam
Absent:- Councillor K. Chapman
In Attendance:- Pensions and Investments Manager, Solicitor (G. Sellar), Estates Surveyor
(T. Hill), Localities Development Co-ordinator (K. Harrow), Democratic
Services Team Leader, J. Hogg (Live Borders)

1. **MINUTE**

There had been circulated copies of the Minute of the meeting held on 19 January 2022

DECISION

AGREED to approve the Minute.

2. **FINANCIAL UPDATE**

The Pensions and Investment Manager gave an update on the current financial position of the Trust. She advised that income had increased and with the return from Aegon now at 4.5% an additional £4k might be achieved. £3,750 had been paid out for the work on the fly through and the kitchen cost was £13,600. This left a surplus of £14.5k and £81k in cash. Ms Robb answered Members questions and advised that any decision to invest more would depend on the Trusts future plans.

DECISION

NOTED.

3. **PROPERTY UPDATE**

With reference to paragraph 5.1 of the Minute of 17 November 2021, the Estates Surveyor advised that the refurbishment of the kitchen was now complete.

DECISION

NOTED.

4. **CONSULTATION PROCESS**

With reference to paragraph 2 of the Minute of 19 January 2022, the Localities Development Co-ordinator advised that he had followed up with Karen Nugent from Page & Park and advised that there would be updated plans, fly through and information boards prepared. Ms Nugent, who was present at the meeting, advised that the feasibility study might be completed by mid-March which would allow the consultation to be conducted in April. Members noted that officers would carry out the consultation process due to the Council elections being held in May. It was agreed that the final consultation proposals be brought to the March meeting for approval to allow commencement in April.

DECISION

AGREED to receive the final consultation material at the March meeting to allow approval by Members prior to consultation being carried out in April.

5. **FORMATION OF STAKEHOLDER GROUP**

With reference to paragraph 3 of the Minute of 19 January 2022, there had been circulated copies of a paper outlining the proposed composition and remit for the stakeholder group. Councillor Tatler advised that a request from the Tweeddale Society to join had been received. Member agreed that there be no limit on the number of groups who could be represented. It was agreed that the Stakeholder Group would meet in advance of Trust meetings so that reports could be received and considered. It was agreed that the Group should be established as soon as possible and Mr Harrow agreed to provide initial support until the Group was properly established.

DECISION

AGREED to approve the proposals for the formation of a stakeholder group and this be done as soon as possible.

6. PLACE MAKING AND LEVELLING-UP FUNDING

At the request of Mr Renwick, Project Manager the Chairman agreed that this item be moved to private business as the project details were not yet in the public domain.

7. PRIVATE BUSINESS

DECISION

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 9 of Part I of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

8. PLACE MAKING AND LEVELLING-UP FUNDING

Members received an update on the progress of projects being funded from both Place Making and Levelling-up funding.

The meeting concluded at 5.20 p.m.

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